

# MINUTES

**Meeting:** WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High Street, Cricklade, SN6 6AE  
**Date:** 26 May 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.40 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Peter Colmer, Cllr Peter Doyle, Cllr Mollie Groom (Vice Chairman) and Cllr Jacqui Lay

Cabinet Representative: Councillor Lionel Grundy, Children's Services

### **Wiltshire Council Officers**

Laurie Bell (Service Director), Georgina Clampitt-Dix (Head of Spatial Strategy), Alistair Cunningham (Service Director - Economy & Enterprise), Julia Densham (Senior Democratic Services Officer), Adrian Hampton (Highways Officer), N Harflett (Youth Service), Pete Smith (Youth Service), Alison Sullivan (Community Area Manager) and Kevin Sweeney (Youth Service)

### **Town and Parish Councillors**

Cricklade Town Council – Dottie Avenell, Gina Chapman, Lynn Forrester, Shelley Parker (Clerk), Terri Robertson and David Tetlow\*

Wootton Bassett Town Council - Sue Doyle and Jenny Stratton

Broad Town Parish Council - Veronica Stubbings\*

Lydiard Tregoze Parish Council –Peter Willis

Lyneham & Bradenstoke – John Webb

Purton Parish Council - Mike Bell\*

\*nominated parish and town council representatives

## **Partners**

Wiltshire Police – Inspector Steve Cox and Sergeant Martin Alvis  
Wiltshire Fire and Rescue Service – Mike Franklin  
Northern Community Area Partnership – Bob Jones (Chairman)  
Cricklade Country Market – Anne Garnett  
Cricklade Business Association – Sue Lett  
Cricklade Leisure Centre – Nick Dye, Vicky McIntosh and Gary Walker  
Cricklade Pre-School Play group – Ruth Guy  
Extended Schools Services – Andrea Smith  
Jubilee Gardens Project – Geoffrey Ham  
Stagecoach – David Lee-Kong  
UK Youth Parliament – Kevin Emsley  
Wilts and Glos Standard – Gemma Casey  
Wootton Bassett Chamber of Commerce – Alan Friend

**Members of Public in Attendance:20**

**Total in attendance:63**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Peter Doyle, welcomed the meeting to the Cricklade Town Hall. He announced that at the Annual Council meeting he had been elected as Chairman and Councillor Jacqui Lay as Vice Chairman. He thanked the retiring Chairman, Councillor Allison Bucknell, for her work during the first year of the Area Board. The Chairman also thanked Community Area Manager, Karen Scott, for her work during the year and wished her well on behalf of the Area Board in her new venture. He then introduced the new Community Area Manager, Alison Sullivan, to the Area Board.</p> <p>The Chairman reflected on the previous year's achievements. Looking forward, Wiltshire Council had approved their new corporate plan, and, reflecting the plan's aspirations for a 'can do' approach, he encouraged everyone to join in and to be MAD (make a difference).</p>	
2.	<p><u>Apologies</u></p> <p>Apologies were received from Councillors Bill Roberts, Mike Leighfield (Wootton Bassett Town Council), Brian Atfield (Marston Meysey Parish Council) and Latton Parish Council.</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meetings held on 24 March 2010 and 18 May 2010 were agreed as a correct record and signed by the Chairman.</b></p>	
4.	<p><u>Declarations of Interest</u></p> <p>Following the meeting, Cllr Colmer realised he should have declared a personal interest on item 10b)i as a member of the Cricklade Town Council and requested that this note be included in the minutes.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred the meeting to three written announcements despatched with the agenda on the following subjects:</p>	

	<p>Air Quality Strategy for Wiltshire Contaminated Land Strategy for Wiltshire Highways Programme for 2010-11</p> <p>The newly formed Parish Forum meeting was to be held on 14 June between 6 and 8pm at Cricklade Town Council. Those interested in attending or requiring further information were asked to contact the Community Area Manager Alison Sullivan.</p> <p>The Chairman announced that at the last area board meeting, the unitary councillors had recommended that a bid from Community Payback went forward for consideration by the Performance Reward Grant Panel. He was pleased to announce that this was successful. The panel noted that there was a lot of enthusiasm about this scheme from Area Boards and it approved in full the capital costs to provide three utility vehicles and equipment. The Panel also agreed to contribute £10,000 to the cost of a co-ordinator.</p>	
6.	<p><u>Partner Updates</u></p> <p>The written reports distributed with the agenda were noted.</p> <p>Wiltshire Police – Inspector Steve Cox made the following points:</p> <ul style="list-style-type: none"> <li>• Detection rates had dropped in-line with crimes</li> <li>• There was greater discretion in dealing with minor crimes</li> <li>• Applying local resolution techniques via the Payback Scheme encourage offenders to reflect upon their crimes</li> <li>• While dwelling burglaries were up their detection was down because of the circumstances in which these crimes were committed (after dark, few witnesses, confessions often occurred much later when burglars were apprehended and found to be responsible for many burglaries over a previous period) – there were very low numbers of burglaries in the area.</li> </ul> <p>Purton Parish Council – expressed concerns that the Ridgeway Farm development would impact the whole area.</p> <p>Cricklade Business Association – Bob Jones gave a verbal update on the following topics:</p> <ul style="list-style-type: none"> <li>• Economic Situation in Cricklade – the Business Association welcomed the work by Cricklade Town Council to increase car parking</li> <li>• Tourism in Cricklade a partnership had been formed between the Business Association, Court Leet, Historical</li> </ul>	

	<p>Society, Town Council and Cricklade in Bloom to form a Heritage Trail</p> <ul style="list-style-type: none"> <li>• Britain in Bloom to be judged on 21 July</li> <li>• 'Talk up Cricklade'</li> <li>• Swindon and District Railway celebrating 175 years of railway in Swindon 17-20 June</li> <li>• Corporate Evening 15 June</li> <li>• Cricklade Festival 20 June Cricklade by the Sea</li> <li>• Armed Forces Day Concert by the River – 26 June 2010.</li> </ul>	
7.	<p><u>FOCUS on Youth</u></p> <p>The Chairman handed the meeting to Councillor Colmer to introduce the FOCUS on Youth item.</p> <p>a. Kevin Sweeney, Senior Manager for Staffing and Operations, who updated the meeting on the progress regarding youth staffing allocation across the area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• 10 times more young people were involved in the Duke of Edinburgh Award than were referred to the Youth Offending Team.</li> <li>• Youth club provision</li> <li>• Youth work is not a statutorily funded; a formula had been devised to ensure that funding was equably spread through Wiltshire based on population, rurality and deprivation.</li> <li>• Lyneham had a large, unsupported youth population; an outreach worker was being considered.</li> <li>• While youth facilities were important, quality staffing was key to excellent service delivery.</li> <li>• There had been some changes in staffing arrangements between the areas.</li> <li>• Wiltshire Council was committed to youth work and recognised the value of engaging young people.</li> </ul> <p>Mr Sweeney thanked the Area Board for its commitment to youth.</p> <p>b. Cabinet representative Councillor Lionel Grundy introduced himself and described his responsibilities for Children's Services.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The service was split into four areas: Schools &amp; Learning,</li> </ul>	

	<p>Targeted Services, Social Care and Commissioning and Performance.</p> <ul style="list-style-type: none"> <li>• The service was strongly influenced by the requirements of Central Government with much of the funding ring-fenced.</li> <li>• Wiltshire Council's Rate Support Grant was the lowest in the country.</li> </ul> <p>c. Youth Task and Finish Group – Councillor Jacqui Lay gave an overview of the mapping and gapping of youth activities.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Two meetings had taken place with a third scheduled for July.</li> <li>• Town and parish councils had been invited to contribute in order to gain as wide a picture of activities as possible across the area.</li> <li>• Young people were also encouraged to let the group know what they wanted in their areas.</li> </ul> <p>d. Battle of the Bands – Sergeant Martin Alvis introduced the recently held event on 30 April at the Memorial Hall. He said that very few young people were problematic and this event rewarded their work and talent. Five bands took part and over 200 attended the event. The winners were 'Beyond the Break'. Sergeant Alvis thanked the Wootton Bassett Town Council, Westlea Housing Association and the Co-op for their support. A short film of the event was shown.</p> <p>e. Community Area Young People's Issues Group (CAYPIG) – Youth Development Worker, Gareth Brown updated the meeting on the group's recent activities that included:</p> <ul style="list-style-type: none"> <li>• Stay Awaki for Haiti - £150 was raised for the charity</li> <li>• Battle of the Bands</li> <li>• Youth transport and the CAYPIG grants scheme were the current priorities</li> <li>• A summer activities programme had been produced and was being publicized.</li> </ul> <p>f. UK Youth Parliament – Kevin Emsley introduced the issues around youth transport. A local CAYPIG workshop identified the following:</p> <ul style="list-style-type: none"> <li>• Route changes</li> <li>• Bus fares</li> <li>• Idea for speedometer in buses</li> </ul>	
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- Paths and cycling

These local issues were taken to the 'Move It!' conference that took place during the February half-term. Nearly 100 people had had the opportunity to speak with local bus providers. A declaration signed by the bus companies stated an agreement to put into action solutions to the issues brought up at the conference. This included making fares fairer for young people and standardizing fares across the county.

The Area Board were asked to support Wiltshire Assembly for Youth's work to achieve these pledges.

**Decision**

**The Area Board voted unanimously to support the work of Wiltshire Assembly for Youth to achieve its transport pledges for young people.**

**Cllr Peter Doyle**

**An additional recommendation to include services to Swindon was made.**

A round table discussion took place to consider the possible uses for the recent additional allocation of £5000 for transport related projects in the youth sector. The following suggestions were made:

- To fund transport between the youth centres in Cricklade and Purton to link the centres and maximise their usage so that youth in both communities could use both youth centres.
- Fund fuel for the existing mini-buses to run in the evenings to move young people around the community area.
- Utilize the existing mini-buses to operate 'get home safely' schemes for young people in the evenings – possibly look for sponsorship from local businesses, for example, Dominoes.
- Help fund the level three bike ability scheme that is currently not funded by schools.
- Fund mini-buses to towns for special events.
- Fund the community bus to run between Purton and Cricklade or subsidize late night taxi fares.
- Use transport that is available already to run out of Cricklade, Wootton Bassett and Purton to use facilities elsewhere.
- Fund mini-buses to move young people from villages to towns in the evenings.
- Buy bicycles, lights and helmets to encourage independent travel.

	<p>Councillor Lionel Grundy added that projects in Devizes and Salisbury were already running to transport young people from the villages into the town and it would be worth tapping into those schemes to evaluate their success.</p> <p><b>The above points were passed to CAYPIG to consult upon and bring back their responses to a future area board meeting.</b></p> <p>The five speakers from this item were then invited to form a Question Time panel and respond to the following questions from the floor:</p> <p><i>How do you see the Youth Service changing?</i>  The service would be made more flexible and responsive to meet a greater range of needs across the area. It would develop public services to share resources with other community groups.  The refurbished youth centre in Devizes had been based around design ideas from the young people and the importance of listening to their needs was stressed.</p> <p><i>Will the results of the recent Special Education Needs (SEN) Review be affected by the aims of the new coalition government for academy schools?</i>  This presented no threat because academy schools were secondary level establishments and the review largely focussed the debate around primary level provision. SEN was required by statute to periodically review and improve its service and that it may involve the closure of some Special Learning centres to better meet the needs of children. The consultation responses were now being reviewed and decisions would be taken by the Cabinet later in the year.</p> <p><i>Northern Community Area Partnership (NCAP) were helping the Youth Task And Finish Group with their mapping and gapping exercise – what else could be done to help?</i>  The request to town and parish councils to respond to NCAP with their local activities was reiterated, as was the responses from young people. CAYPIG were also invited to feed their responses in now. It was suggested that the data on activity should be made available on the ASK and SPLASH web-sites.</p> <p><i>What had motivated Kevin Sweeney to give up his time to the UK Youth Parliament?</i>  As a student in a large secondary school there were plenty of opinions to be voiced. He was enjoying his new role enormously.</p>	<p><b>Cllr Peter Doyle</b></p>
<p>8.</p>	<p><u>Community Area Partnership</u></p>	



	<p>The Chairman presented the on-going work on the Community Area Partnership. He pointed out that it was important for the Area Board to be well informed about local issues and priorities and that community planning was necessary to inform those needs and secure funding. The Area Board supported the work of Julia Stacey, Community Partnership Support Officer, and encouraged all community groups to take part in the review.</p> <p>The Community Partnership Support Officer introduced herself. She stated that there was a need for a new way of working and that Wiltshire Council were committed to working with the area to develop a partnership that was inclusive, conducted focussed consultations for its diverse community. There was to be a meeting on 22 June at Lyneham Primary School. All were encouraged to attend.</p>	
9.	<p><u>Future Housing and Employment in Our Community Area</u></p> <p>Councillor Groom introduced Georgina Clampitt-Dix, Head of Spatial Planning.</p> <p>The Head of Spatial Planning gave an overview of the results of the recent Local Development Framework consultation.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The vision demonstrated <b>sound underlying principles</b>, however it was felt that it should be more <b>locally distinct</b> rather than just delivering central government objectives</li> <li>• The plan should be <b>firm and clear</b>, ensuring that development is brought forward in the most sustainable way.</li> <li>• Although some concern over the <b>level of growth</b>, set regionally, was highlighted overall, in north Wiltshire there is generally support for the need for further balanced development</li> <li>• <b>Infrastructure delivery</b> was seen as a key concern, especially in terms of its timely delivery at the point of development rather than later on in the plan period</li> <li>• There was broad acceptance and support for the objectives of <b>Wiltshire 2026</b></li> <li>• Recognition of the dormitory role of Wootton Bassett with divided opinion as to how this can be addressed</li> <li>• Agreement on the need to deliver affordable housing but some reluctance to see the growth that would provide such housing</li> <li>• Concern regarding the impact of the closure of RAF Lyneham and questions about its potential suitability for</li> </ul>	

housing in the future

- Too much emphasis and focus on Wootton Bassett for housing and employment was at the expense of planning for smaller towns (especially Cricklade) and rural areas
- The proposed expansion at the west of Swindon and its impact on the Community Area, particularly in terms of flooding and impact on local roads in Wiltshire.
- Congestion / Capacity of Junction 16 M4
- Detailed work was needed to inform the Core Strategy. This includes:
  - Further planning for the proposed strategic development within the Community Area to ensure sustainable patterns of development was achieved
  - Continued engagement with the military through the 'Military Civilian Integration programme in order to plan for the closure of RAF Lyneham
  - Continued joint working with Swindon Borough Council to consider the impact and need for development proposals at the west of Swindon and congestion issues at J16 M4
  - Identify the key infrastructure requirements and plan for the appropriate delivery of services and facilities to support development
  - Further assessment of the role of smaller towns (including Cricklade) and villages can make to delivery of sustainable growth in the community area.

The new Government had committed to abolishing the Regional Spatial Strategy; however, as yet, no details had been released about when this will formally take place and the transitional arrangements that will be put in place.

The Head of Spatial Planning welcomed the opportunity to meet with Cricklade Town Council to discuss the issues relating to Cricklade. She also welcomed the opportunity to discuss the RAF Lyneham and its possible future uses as they arise.

Details of Wiltshire 2026 – Planning for Wiltshire's Future were available at the address below:

<http://consult.wiltshire.gov.uk>

The following points were raised:

The Core Strategy Document recognised the need to respect rural buffer zones and it was being considered further.

The planning team acknowledged that if RAF Lyneham was used for new housing development, the existing road infrastructure was

	<p>inadequate.</p> <p>Detailed project planning was underway which would last until the end of the year. The spatial planning team would be in a better position to meet with the town and parish councils in the late summer/early autumn 2011.</p> <p>Concerns around the Junction16 traffic were acknowledged.</p> <p>Councillor Groom presented her statement on the issues of development at Ridgeway Farm and presented the following resolution:</p> <p>The Wootton Bassett &amp; Cricklade Area Board:</p> <ul style="list-style-type: none"> <li>• Expressed its regret at Taylor Wimpey Ltd's failure to consult the local community about Ridgeway Farm</li> <li>• Welcomed the Government decision to abolish Regional Spatial Strategies</li> <li>• Called for the DCLG to clarify its guidance to Planning Inspectors in the interim period.</li> </ul> <p><b><u>Decision</u></b>  <b>The Area Board members voted unanimously to support the resolution and to form a Task and Finish Group to monitor the impact of any proposed development, to participate in the discussions regarding such development and to contribute to the Local Development Framework policies that replace the Local Plan 2011.</b></p> <p>The task group was to be led by Councillors Jacqui Lay and Mollie Groom and include Mike Bell (Purton Parish Council), Gina Chapman (Cricklade Town Council) and Peter Willis (Lydiard Tregoze Parish Council).</p> <p>This group will report back at future meetings.</p>	<p>Cllrs Mollie Groom / Jacqui Lay</p>
<p>10.</p>	<p><b><u>Funding</u></b></p> <p>The Chairman gave an overview of the funding during the last financial year that included the following:</p> <p>Cricklade and Community – nine grants totalling £16, 200  Wootton Bassett – five grants totalling £10, 827  Lyneham - £1000  Smaller parishes - £195</p> <p>He encouraged all parishes and community groups to apply to the</p>	

scheme.

Community Area Grants Scheme

Wiltshire Councillors were asked to consider five applications seeking funding from the 2010/11 community area grant budget.

The Area Board councillors stated that in future the priorities for funding would be more tightly applied.

John Bower addressed the meeting on behalf of the Wilts and Berks Canal Trust.

Andy Gatenby addressed the meeting on behalf of the Thames Pre-School.

Michelle Casey addressed the meeting on behalf of the Lyneham Youth Club.

James Harvey-Samuel addressed the meeting on behalf of the Broad Town Village Show.

Decision

**Cricklade Town Festival was awarded £1240 towards the cost of street entertainers for annual community event.**

Reason

**The application met the grant criteria and demonstrated links to the area board priorities by encouraging lifestyle changes, improving the local area through community events and increasing the number of people who feel safe in their community.**

Decision

**Wilts and Berks Canal Trust was refused the funding sought to provide scalping for volunteers to spread on canal side.**

Reason

**The applicant had benefitted from previous grants, including one recently for grass cutting equipment; and, that the effects of limestone chippings on the biodiversity of the immediate environment were unknown.**

Decision

**Thames Pre School was awarded £555 for the cost of a metal tool shed to securely house garden tools to maintain newly created garden area.**

Reason

**The application met the grant criteria and demonstrated links to locally agreed priorities by increasing the number of people**

in regular volunteering, improving young people's participation in positive activities, increasing the number of people who feel safe in the community, improving intergenerational activities and community events and increasing recycling and re- use of household waste and also fits with Ofsted recommendations, to provide outdoor learning spaces.

**Decision**

Lyneham Youth Club was awarded £2,752 unconditionally towards summer activity programme for young people.

**Reason**

The application met the grant criteria and demonstrated links to area board priorities by improving young people's involvement in positive activities

**Decision**

Broad Town Village Show was awarded £2,241 towards the provision of an all weather blow up stage cover for the bands at the local annual community event.

**Reason**

The application met the grant criteria and demonstrated links to locally agreed priorities by increasing the number of people involved in regular volunteering , improving young people's involvement in positive activities and improving the local area through community events.

**Performance Related Grant Scheme**

Wiltshire Councillors were asked to consider two bids to the scheme.

David Tetlow, Bob Jones and Sue Lett addressed the meeting on behalf of Cricklade Town Council.

Gary Walker addressed the meeting on behalf of the Cricklade Leisure Centre.

**Decision**

The Cricklade Town Council project was strongly endorsed by the Wiltshire Councillors who agreed that the bid should go forward to be considered by the Performance Reward Grants panel.

**Decision**

The Cricklade Leisure Centre project was strongly endorsed by the Wiltshire Councillors who agreed that the bid should go forward to be considered by the Performance Reward

	<b>Grants panel.</b>	
11.	<p><u>Outside Body Appointments</u></p> <p>The following appointments to outside bodies were made:</p> <p>C&amp;DCA (formerly Cricklade Leisure Centre)  <b>Councillor Peter Colmer</b></p> <p>CAYPIG  <b>Councillors Peter Doyle and Peter Colmer</b></p> <p>Community &amp; RAF Fairford Liaison Group  <b>Councillor Peter Colmer</b></p> <p>Viridor  <b>Councillor Mollie Groom</b></p> <p>The Richard Jones Foundation  <b>Councillor Mollie Groom</b></p>	
12.	<p><u>Evaluation and Close</u></p> <p>An Open Day at the Jubilee Gardens in Purton would be held on Saturday from 10am to 3pm.</p> <p>The Chairman thanked everyone for attending the meeting.</p>	